

# **Kingston Frontenac Public Library**

## **Multi-Year Accessibility Plan**

The Kingston Frontenac Public Library (KFPL) is committed to treating all people in a way that allows them to maintain their dignity and will do so by preventing and removing barriers to accessibility and meeting accessibility requirements under the Accessibility for Ontarians with Disabilities Act (AODA).

Pursuant to the Accessibility Policy, the following sets out an action plan to ensure that library service at KFPL is relevant, inclusive and responsive for all, including persons with disabilities.

### **Training**

In 2013 further training for KFPL staff and volunteers on the AODA and the Ontario Human Rights Code as it relates to people with disabilities will be provided.

### **Accessible Emergency Information**

KFPL is committed to providing patrons with publicly available emergency information in an accessible way upon request. We will also provide employees with disabilities with individualized emergency response information when necessary.

### **Kiosks**

When procuring self-service kiosks, accessibility features will be incorporated into the procurement process. Staff will be trained to assist patrons with accessibility features on all self-service kiosks.

## **Website**

In 2012, KFPL launched a new website, which conforms with WCAG (Web Content Accessibility Guidelines). The new site features **BrowseAloud**. BrowseAloud makes websites more accessible and reader-friendly to those who require online reading support. It works by reading web pages aloud in a natural-sounding voice. The user simply hovers the mouse pointer over the text to hear it read aloud.

By 2021 the KFPL website and content will meet the requirements of the AODA at that time including but not limited to ensuring that the website meets the WCAG 2.0, Level AA criterion.

## **Employment**

In 2013 KFPL will review and update existing employment policies and practices (e.g. Accommodation Policy) to reflect the requirements of the AODA.

## **Building**

KFPL is planning to meet the requirements of the AODA with regard to any retro-active legislative changes to codes, acts, regulations, and by-laws. In addition to meeting all current applicable codes, acts, regulations and by-laws, any capital repair or renovation projects will be reviewed and where possible accessibility enhancements will be included in the project planning.

For more information on this accessibility plan, please contact Shelagh Quigley at [squigley@kfpl.ca](mailto:squigley@kfpl.ca).

Accessible formats of this document will be made available upon request.

## **Appendix – Accessible Equipment, Services and Branches**

### **At all Branches:**

#### **Accessible formats**

Many of the resources available at the Kingston Frontenac Public Library are suited to accessibility needs:

- ***Vision Enhancements***
  - Downloadable E-audiobooks
  - Downloadable E-books – the settings can be adjusted with the majority of our downloadable e-books to suit personal preferences for text size and typeface
  - Books on CD
  - Large Print Books
  - Descriptive video available on some DVD's
  
- ***Hearing Enhancements***
  - Many DVDs have the sub-title option
  - Many of our databases, such as Gale and Ebscohost products have text-to-speech capability

Digitized archival materials are available for early editions of the Kingston area newspapers and for some other resources from our Kingston Collection and Special Collections.

#### **Services**

At our urban branches (Central, Isabel Turner, Calvin Park, Kingscourt and Pittsburgh) patrons who become housebound on a long-term basis are eligible to sign up for our "shut-in" service. Volunteer drivers visit once per month to deliver new materials and pick up the old items.

At our rural branches our Books By Mail Service provides patron access to library materials via Canada Post should a patron be unable to visit a branch.

## Equipment

All patron computers are using Windows 7 and have available the Ease of Access Magnify utility. Select computers at various branches have been equipped with additional applications and hardware for ease of accessibility. These stations are available at the following branches: Central, Calvin Park, Isabel Turner, Pittsburgh and Sydenham.

### Accessibility Stations Provide:

- **Table:**
  - Motorized height adjustable
  - Adjusts between 27 – 39 inches in height
  - Large surface area
  
- **Monitor:**
  - 24 inch flat panel
  - LED
  
- **Keyboard:**
  - Large 36 point font characters
  - High contrast colours (Black on Yellow)
  - Interactive software buttons (Zoomtext Magnifier and Reader)
  
- **Mouse:**
  - 3 inch Trackball
  - Requires less fine motor to control
  - Large and high contrast buttons
  - Connection for secondary mouse

▪ ***Low Vision Software:***

- Zoomtext Magnifier and Reader
- Functions are accessible through marked keyboard buttons
- Reads documents, webpages and email
- Magnifies the viewing area

**Branch Features**

- Central: Elevator, wheelchair accessible, wheelchair accessible family washroom on second floor, multiple height service desks.
- Isabel Turner: Elevator, wheelchair accessible, wheelchair accessible washrooms, multiple height service desks.
- Calvin Park: Wheelchair accessible, wheelchair accessible washrooms, height adjustable study carrels, height adjustable service desk, height adjustable self-serve kiosks.
- Kingscourt: Wheelchair accessible.
- Pittsburgh: Wheelchair accessible.
- Sydenham: Wheelchair accessible.
- Wolfe Island: Wheelchair accessible.
- Plevna: Wheelchair accessible.