



Agenda

Regular Meeting # 2020-08
Kingston Frontenac Public Library Board
Wednesday, October 21, 2020 – 4:30 PM
Meeting Room #1 – Central Branch

She:kon, Aanii, Boozhoo, Waychaya, Kwey Kwey, Tawnsi. Let us bring our good minds and hearts together, to honour and celebrate these traditional lands as a gathering place of the Original Peoples and their Ancestors who were entrusted to care for Mother Earth since time immemorial. It is with deep humility, that we acknowledge and offer our gratitude for their contributions to this community, having respect for all as we share this space now and walk side-by-side into the future.

1. Call to Order / Regrets
2. Adoption of the Agenda (motion)
3. Disclosure of Conflict of Interest
4. Ownership Linkages – Presentation: Anne Prichard, Executive Director - Frontenac Community Futures Development Corporation
5. Board Education – Presentation: Children’s Services Librarian (*brought forward from September 2020*)

Consent Agenda

6. Adoption of Minutes
 - 6.1. Regular KFPL Board Meeting #2020-07 of September 16, 2020 (attached)
 - 6.2. Committee of the Whole Meeting #2020-03 of September 30, 2020 (attached)
7. Information Items
 - 7.1. Correspondence/Information Received and Sent
 - 7.1.1. From the City Treasurer, a letter dated September 16, 2020 with 2021 budget information.
8. Monitoring Reports
 - 8.1. Communication and Counsel
 - 8.1.1. Chief Librarian’s Report (attached)

- 8.2. Financial Condition (Third Quarter) (attached)
- 8.3. Financial Planning and Budgeting (attached)
- 9. Motion to accept consent agenda (motion)

Action Agenda

- 10. Business Arising from the Minutes
- 11. Items Removed from the Consent Agenda
 - 11.1.
- 12. Action Items
 - 12.1. Policy Approval
 - 12.1.1. Ends (E1-E4) (*deferred to January 2021*)
 - 12.1.2. Governance Process (G1-G9) (*deferred to January 2021*)
 - 12.1.3. Executive Limitations (L1-L10) (*deferred to January 2021*)
 - 12.1.4. Access to Information and Protection of Privacy (policy attached) (motion)
 - 12.1.5. Records Management (policy attached) (motion)
 - 12.1.6. Gifts, Donations and Planned Giving (policy attached) (motion)
 - 12.1.7. Accessibility for Users with Disabilities (policy attached) (motion)
 - 12.1.8. Health & Safety related policies
 - 12.1.8.1. Occupational Health and Safety (policy attached) (motion)
 - 12.1.8.2. Workplace Harassment (policy attached) (motion)
 - 12.1.8.3. Workplace Violence Prevention (policy attached) (motion)
 - 12.2. Budget Approval Consent (2021 Operating and Capital Budget reports attached) (motions)
 - 12.3. Elimination of Overdue Fines (attached) (motion)

Items for Discussion / Exploration

- 13. Chief Librarian / CEO Evaluation – distribution of forms

Other Business

- 14. Central Branch Renovations Update
- 15. Radon Testing Update

Adjournment / Next Meeting

Regular Board Meeting: 4:30 PM, Wednesday, November 18, 2020, Meeting Room #1, Central Branch

The Kingston Frontenac Public Library exists to offer all people throughout our service area access to broadly based resources in support of personal enrichment, life long learning, and community interaction, in person or in virtual space. These services are provided by expending revenues in a fiscally responsible manner.