

AGENDA

Regular Meeting #2022-05

Kingston Frontenac Public Library Board

May 18, 2022 at 4:30 PM

Virtual Format (with livestream)

She:kon, Aanii, Boozhoo, Waychaya, Kwey Kwey, Tawnshi. Let us bring our good minds and hearts together, to honour and celebrate these traditional lands as a gathering place of the Original Peoples and their Ancestors who were entrusted to care for Mother Earth since time immemorial. It is with deep humility, that we acknowledge and offer our gratitude for their contributions to this community, having respect for all as we share this space now and walk side-by-side into the future.

1. Call to Order / Regrets
2. Adoption of the Agenda
3. Disclosure of Conflict of Interest
4. Presentation: Caitlyn Cox, Senior Manager – Audit, KPMG to present the 2021 Draft Financial Statements

Consent Agenda

5. Adoption of Minutes
 - 5.1. Regular KFPL Board Meeting #2022-04 of April 20, 2022 (attached)
 - 5.2. Committee of the Whole Meeting #2022-02 of May 4, 2022 (attached)
6. Information Items
 - 6.1. Correspondence / Information Received and Sent
 - 6.1.1. To registered candidates in the Provincial election, for the electoral districts of Kingston and the Islands and Lanark-Kingston-Frontenac, a letter from the Board Chair advocating for continued support of Ontario's libraries. **(added)**
7. Monitoring Reports
 - 7.1. Communication and Counsel (report attached)
 - 7.1.1. Key Activities and Highlights (attached)
 - 7.1.2. Requests for Review of Materials (attached)

- 7.1.3. Statistical Report – Q1 2022 (attached)
- 7.2. Staff Relations and Volunteers (report attached)
- 8. Motion to accept Consent Agenda (motion)

Action Agenda

- 9. Business Arising from the Minutes
 - 9.1.
- 10. Items Removed from the Consent Agenda for Discussion
 - 10.1.
- 11. Action Items
 - 11.1. Audit Approval Consent (2021 Draft Financial Statements) (motion)
 - 11.2. Policy Review and Approval
 - 11.2.1. Health and Safety Policies (report attached)
 - 11.2.1.1. Occupational Health and Safety (policy attached) (motion)
 - 11.2.1.2. Workplace Harassment (policy attached) (motion)
 - 11.2.1.3. Workplace Violence Prevention (policy attached) (motion)
 - 11.2.2. Video Surveillance (deferred to October 2022)

Items for Discussion / Exploration

(No items this month)

Other Business

- 12. Facilities Master Plan Update
- 13. Board Meeting Evaluation Survey

Adjournment and Next Meeting

Regular Board Meeting, Wednesday, June 15, 2022 at 4:30 PM, virtual format with livestream.