

AGENDA

Regular Meeting #2023-05

Kingston Frontenac Public Library Board

May 24, 2023 at 5:00 PM

Meet 1, Central Branch

The Kingston Frontenac Public Library acknowledges that our work takes place on the traditional territories of the Algonquin, Anishinaabe, Haudenosaunee and Huron-Wendat and is home to Shabot Obaadjiwan First Nation, one of ten communities that make up the Algonquins of Ontario. We acknowledge the Mohawks of the Bay of Quinte and recognize that our region is home to First Nations, Métis, and Inuit from across Turtle Island, as well as Indigenous Peoples from other areas of the world.

1. Call to Order / Regrets
2. Adoption of the Agenda (motion)
3. Disclosure of Conflict of Interest
4. Adoption of Minutes
 - 4.1. Regular KFPL Board Meeting #2023-04 of April 26, 2023 (attached) (motion)
 - 4.2. Committee of the Whole Meeting #2023-CW02 of May 10, 2023 (attached) (motion)

Consent Agenda

5. Information Items
 - 5.1. Correspondence / Information Received and Sent
(no correspondence to report on as of May 16, 2023)
6. Information Reports
 - 6.1. Chief Librarian Communication (attached)
 - 6.2. Request for Review of Library Materials (Q1-2023) (attached)
 - 6.3. Statistical Report (Q1-2023) (distributed separately)
 - 6.4. Annual Report (distributed separately)
7. Motion to accept Consent Agenda (motion)

Action Agenda

8. Business Arising from the Minutes

8.1.

9. Monitoring Reports

9.1. Communication and Counsel (report attached) (motion)

9.2. Staff Relations and Volunteers (report attached) (motion)

9.3. Asset Protection (external audit)

9.3.1. Presentation of 2022 Draft Financial Statements, Lori Huber (Partner, Audit), KPMG

9.3.2. Audit Approval Consent (2022 Draft Financial Statements) (distributed separately) (motion)

10. Policy Review and Approval (report attached)

10.1. Occupational Health and Safety (policy attached) (motion)

10.2. Workplace Harassment (policy attached) (motion)

10.3. Workplace Violence Prevention (policy attached) (motion)

10.4. Procurement of Goods and Services (policy attached) (motion)

Other Business

11. Notice of Motion – amendments to KFPL By-laws (report and policy attached)

Adjournment and Next Meeting

Regular Board Meeting, Wednesday, June 28, 2023 at 5:00 p.m., Meet 1, Central Branch.