

# **AGENDA**

## **Regular Meeting #2025-04**

### **Kingston Frontenac Public Library Board**

**May 28, 2025 at 5:00 PM**

**Meet 1, Central Branch**

The Kingston Frontenac Public Library acknowledges that our work takes place on the traditional territories of the Algonquin, Anishinaabe, Haudenosaunee and Huron-Wendat and is home to Shabot Obaadjiwan First Nation, one of ten communities that make up the Algonquins of Ontario. We acknowledge the Mohawks of the Bay of Quinte and recognize that our region is home to First Nations, Métis, and Inuit from across Turtle Island, as well as Indigenous Peoples from other areas of the world.

1. Call to Order
2. Adoption of the Agenda / Addendum (motion)
3. Disclosure of Conflict of Interest
4. Delegations
5. Presentations
  - 5.1. 2024 Draft Financial Statements, Tatiana Lacerda (Audit Manager), KPMG (see also 12.1.)
6. Adoption of Minutes
  - 6.1. Regular KFPL Board Meeting #2025-03 of April 23, 2025 (attached) (motion)
7. Business Arising from the Minutes
  - 7.1. Report - Approval Authorities for Conduct and Use Policies at Ontario Public Libraries (attached)
8. Input from Board Members

### **Consent Agenda**

9. Information Items
  - 9.1. Correspondence / Information Received and Sent  
(no correspondence to report on as of May 20, 2025)

10. Information Reports

10.1. Chief Librarian Communication (attached)

10.2. Statistical Report (attached)

11. Motion to accept Consent Agenda (motion)

**Required Approvals Agenda**

12. Monitoring Reports

12.1. Asset Protection – external audit (see also 5.1.)

12.1.1. Audit Approval Consent (2024 Draft Financial Statements - distributed separately) (motion)

12.2. Ends – Compliance Targets for 2025 (distributed separately) (motion)

12.3. Staff Relations and Volunteers (attached) (motion)

13. Policy Review and Approval

13.1. Health and Safety (report and policies attached)

13.1.1. Occupational Health and Safety (motion)

13.1.2. Workplace Harassment (motion)

13.1.3. Workplace Violence Prevention (motion)

13.2. Operational Policies – Volunteer and News Media (report attached) (motion)

14. Action Items

14.1. 2024 Operating Budget Surplus (report attached) (motion)

**Other Business**

15.

**Adjournment and Next Meeting**

Regular Board Meeting, Wednesday, June 25, 2025 at 5:00 p.m., Meet 1, Central Branch.